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Provident Fund Scheme for Workers in the Public Services - The 1st Switching of Application Plans for 2020

The Pension Fund has selected **6th March** as the **1st switching day** of the Application Plans under the Provident Fund Scheme in 2020, and the 2nd switching will be on 5th June.

Members should pay attention to the following :

In response to the outbreak of the novel coronavirus pneumonia, the Pension Fund does not distribute individual envelopes for this switching. We encourage our members to make use of our e-channels (including: desktop version of our website: www.fp.gov.mo, mobile version of our website: mobile.fp.gov.mo and the WeChat account (available in Chinese and Portuguese only)) to browse the various information about the Provident Fund Scheme.

Browsing or downloading the provident fund account documents



Members may login to **"Switching Information Desk"** or **"My Online Account"** of our website to browse the latest situation of accounts or to download the account documents, including "Annual Benefit Statement", "Application Summary", "Account Transactions" (statements are available in Chinese and Portuguese only) and Newsletter no.43. Members may also **print their documents through the self-service kiosks incorporated with the printing feature in Macao.**



Submitting paper switching declaration forms




Members should consult the guideline first and should fill in all the required information and the distribution percentages in the forms completely and correctly. The signed declaration forms should then be submitted to the Pension Fund, through the service departments that the members belong to, before the submission deadlines determined by the service departments. **Declarations with errors, omissions or incompleteness will not be processed.**



Submitting switching declarations electronically

Members from service departments which have joined the pilot program can hand in their paper switching declaration forms via their service departments. **If these members have already applied for the service of "eSwitching", they may also submit the declarations electronically (available in Chinese and Portuguese only) through self-service kiosks in Macao within the specific submission period for this switching.** Please browse our featured website www.fp.gov.mo/eswitching for more details (available in Chinese and Portuguese only).

In case of enquiries, members are welcome to dial **our hotline**  **2835 6556** during the office hours. They may also make appointments, through our hotline, for face-to-face consultation. Our service hours will be flexibly **extended to 8 pm** on working days.